

## ***LICENSING COMMITTEE Regulatory Committee Agenda***

Date Thursday 12 June 2025

Time 9.30 am

Venue Council Chamber, Civic Centre, Oldham, West Street, Oldham, OL1 1NL

Notes 1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Alex Bougatef or Constitutional Services at least 24 hours in advance of the meeting.

2. CONTACT OFFICER for this agenda is Constitutional Services email [Constitutional.Services@oldham.gov.uk](mailto:Constitutional.Services@oldham.gov.uk)

3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday, 9 June 2025.

4. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

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### **MEMBERSHIP OF THE LICENSING COMMITTEE**

Councillors Adams, Bishop, Byrne, Chowhan, Cosgrove, Hamblett, Harrison, Hindle, A Hussain, J. Hussain (Vice-Chair), S. Hussain (Chair), Nasheen, Navesey, Shuttleworth and Wahid

Item No

- 1 Apologies For Absence
- 2 Urgent Business  
Urgent business, if any, introduced by the Chair
- 3 Declarations of Interest  
To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 4 Public Question Time  
To receive Questions from the Public, in accordance with the Council's Constitution.
- 5 Minutes of Previous Meeting (Pages 3 - 4)  
The Minutes of the meeting held on 25<sup>th</sup> February 2025 are attached for approval.
- 6 Licensing Annual Report (Pages 5 - 12)  
1.1 The purpose of this report is to inform Members of the activities undertaken to discharge the Council's Licensing function during the period 1 April 2024 to 31st March 2025.
- 7 Licensing Taxi & Private Hire Policy Report (Pages 13 - 18)  
This report sets out the current position with regards the Clean Air Plan, the related financial support for our licensed trades and how this affects our current emissions policy.
- 8 Licensing Composition of Panels Report (Pages 19 - 24)  
The purpose of this report is to ask Members to appoint the Licensing Panel and Licensing Driver Panel for the 2025-2026 municipal year.

**LICENSING COMMITTEE**  
**25/02/2025 at 9.30 am**



**Present:** Councillor S. Hussain (Chair)  
Councillors Bishop, Chowhan, Cosgrove, Hamblett, Harrison,  
Hindle, J. Hussain, Islam, Nasheen and Shuttleworth

Also in Attendance:  
Alan Evans- Solicitor  
Elise Brophy- Principal Licensing Officer  
Susan Loftus- Licensing Projects and Hearings Officer  
Durga Paul- Constitutional Services

1           **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Byrne.

2           **URGENT BUSINESS**

There were no items of urgent business received.

3           **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4           **PUBLIC QUESTION TIME**

There were no public questions for this meeting to consider.

5           **MINUTES OF PREVIOUS MEETING**

**RESOLVED** that the minutes of the meeting held on 29<sup>th</sup>  
October 2024 be approved as a correct record.

6           **LICENSING UPDATE**

Officers provided an update on the activities of the Licensing  
team since April 2024 together with outlining the challenges and  
demands on the service.

In terms of Alcohol, Entertainment and Late Night Refreshment,  
there has been one hearing since April 2024 for Greene's Bistro  
and Parlour, Wade Row, Uppermill. Application to vary licence  
refused.

For Taxi and Private Hire Licenses, there have been a total of  
circa. 1300 new applications received for dual driver licences  
since April 2024. The significant increase in licensed drivers has  
placed an additional burden on Officers so a recruitment  
exercise has taken place with two new staff joining the team  
recently and one position yet to fill.

The additional vehicles being licensed has also meant an  
increase in testing capacity is required. A third bay is due to  
open imminently.

Officers are working towards the implementation of a new  
service database and front facing driver application and account  
system which improve efficiency and speed of processes.

Since April 2024 there have been 60 hearings before the Drivers Panel with 7 applications granted, 37 applications refused, 3 Licences suspended, 11 Licences revoked, and no further action carried out on 1 Licence. In addition, there have been 12 delegated revocation decisions made by Officers for urgent matters.

**RESOLVED** that the Licensing Update is noted by the Committee.

7

### **ALLOCATION OF UNUSED HACKNEY CARRIAGE LICENCES**

Officers request that Members approve an addition to that policy in relation to how the Licensing Authority releases unused hackney carriage vehicle licences when they are unallocated.

It is very rare that a licence becomes available but when it does an agreed approach is needed in order to consider a new applicant. It is therefore proposed to adopt the following wording to insert into our taxi and private hire licensing policy:

*On the occasion that a hackney carriage vehicle licence becomes available for issue the licensing authority will ascertain from all licensed clients whether anybody wishes to put their name forward to apply for a licence. Those interested will then go into a draw and the successful person will be invited to apply for a licence as long as they can meet the criteria within the licensing policy. In addition to the trade notification seeking expressions of interest a public notice will be displayed on the councils website seeking to enable other interested parties to participate.*

**RESOLVED** that, Members of the Licensing Committee approve an addition to the Councils Taxi and Private Hire licensing policy in relation to the allocation of unused hackney carriage vehicle licences.

The meeting started at 9.30am and ended at 10.25am



## **Licensing Committee**

## **Licensing Annual Report**

## **Report of Executive Member for Housing & Licensing**

Officer contact: Nicola Lord – Principal Licensing Officer

12<sup>th</sup> June 2025

### **Executive Summary**

The purpose of this report is to inform Members of the activities undertaken to discharge the Council's Licensing function during the period 1 April 2024 to 31<sup>st</sup> March 2025.

### **Recommendations**

That Members:

- 1) Note the report; and
  - 2) Consider the implications of the report in future licensing decisions
-

**Licensing Annual Report**

**1 Purpose of the report**

- 1.1 The purpose of this report is to inform Members of the activities undertaken to discharge the Council's Licensing function during the period 1 April 2024 to 31<sup>st</sup> March 2025.

**2 Team Objectives**

- 2.1 There are two strategic objectives that relate to Licensing
- 2.2 To work with businesses to ensure they are licensed and compliant. This covers:
- Proactively licensing premises and individuals engaged in alcohol supply, entertainment and late-night refreshment.
  - Participation in Pubwatch schemes, partnership projects and joint, intelligence led inspections to ensure licence conditions are not being breached.
  - Promotion of the four licensing objectives and three gambling objectives.
- 2.3 The second relates to ensuring safe passenger journeys, in safe licensed vehicles with safe licensed drivers. This covers:
- Undertaking inspections of licensed vehicles.
  - Vetting new applicants for licences to ensure they are fit and proper
  - Ensuring that passengers are safe in vehicles by responding to complaints and investigating offences and breaches of conditions

### 3 Licensing Act 2003

3.1 The Licensing Act 2003 is governed by four licensing objectives: -

- Prevention of crime and disorder
- Prevention of public nuisance
- Public Safety
- Protection of children from harm

3.2 Numbers of licensed premises under the Act are in the table below with a comparison to previous years.

TYPE	Year ending 31.03.25	Year ending 31.03.24	Year ending 31.03.23	Year ending 31.3.22	Year ending 31.3.21
Premises Licences for alcohol	550	542	508	534	528
Premises Licences non-alcohol	125	121	118	126	123
Club Premises Certificates	49	49	49	50	53
<b>Premises Total</b>	<b>724</b>	<b>712</b>	<b>675</b>	<b>710</b>	<b>704</b>
Personal Licences	3423	3331	3214	3142	3060
<b>Licensing Act Total</b>	<b>4147</b>	<b>4043</b>	<b>3889</b>	<b>3852</b>	<b>3764</b>

3.3 There have been three applications considered by the Licensing Premises Panel in the last twelve months.

Kobe Ruger	New Premises Licence with Alcohol	Application approved
Greene's Bistro & Parlour	Variation to Premises Licence with Alcohol	Application Refused

The Grill	Temporary Event Notice Application	Application Granted
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#### 4.0 **Gambling Act 2005**

4.1 Applications under this legislation continue to be few and far between although Officers continue to work closely with the Gambling Commission to ensure compliance with licence conditions.

4.2 Current permissions in force under this Act are:

Bingo	1
Adult Gaming Centre	3
Betting Shops	20
Club Gaming Permit	1
Club Machine Permit	13
Alcohol licensed premises machine permits	22
Gaming machine notifications in pubs	155
Small Society Lotteries	74

## 6 **LICENSED DRIVERS AND VEHICLES**

### **Licences and Hearings**

6.1 Officers continue to work with the private hire and hackney trade to ensure effective communication and consultation takes place. Elected members also attend these forums.

6.2 Below are details of the applicants and drivers brought before the Drivers Licensing Panel over the last twelve months.

6.3 The Licensing Drivers Panel usually sits monthly to hear applications for new taxi licences, renewal applications or reviews of existing licences where there are offences or conduct issues recorded.

6.4 Since May 2024 a total of **59** determinations by the Panel which are broken down as follows:

<b>Month</b>	<b>Granted</b>	<b>Suspended</b>	<b>Refused</b>	<b>Revoked</b>
Jun 2024	1	2	9	
Jul 2024	1		4	3
Sep 2024	2		1	2
Oct 2024	1	1	3	
Nov 2024	1		4	



Dec 2024			6	
Jan 2025	1		1	4
Feb 2025	1		5	
Mar 2025	2		2	2
<b>Total</b>	<b>10</b>	<b>3</b>	<b>35</b>	<b>11</b>

- 6.5 In addition there have been nine emergency delegated decisions taken where driver licences have been revoked with immediate effect by the Trading Standards & Licensing Manager.

Appeals lodged from those decisions are as follows:

Appeals withdrawn	0
Appeals dismissed by the court	0
Appeals allowed	0
Appeals still pending	0

- 6.5 Details of the number of licences in force are detailed below: -

<b>LICENCE TYPE</b>	<b>May 2025</b>	<b>May 2024</b>	<b>May 2023</b>	<b>May 2022</b>	<b>May 2021</b>	<b>May 2020</b>
Private Hire Vehicle Licence	2052	1483	1030	1002	953	1046
Private Hire Operators Licence	96	75	38	31	31	29
Dual drivers' licence	3794	2466	1305	1299	1311	1366
Hackney Carriage Vehicles	85	85	85	85	85	85
<b>Total</b>	<b>6027</b>	<b>4109</b>	<b>2458</b>	<b>2417</b>	<b>2380</b>	<b>2526</b>

## 7 Vehicle testing data

- 7.1 Data showing details of pass/fail rates of licensed vehicle mechanical compliance tests is extracted below.

Hackney Carriage		Private Hire	
Pass	Fail	Pass	Fail
2021 (Apr '21 – Mar '22)			
108 (54%)	93 (46%)	1092 (52%)	1021 (48%)
2023 (Apr '22 to Mar '23)			
115 (65%)	62 (35%)	911 (56%)	706 (44%)
2023 (Apr '23 to Mar '24)			
117 (66%)	61 (35%)	1716 (64%)	958 (36%)
2024 (Apr '24 to Mar '25)			
103 (63%)	60 (37%)	2101 (59%)	1439 (41%)

7.2 The main reasons for failure can be seen in the table below:

Failure Type	Number of Failures
Body/boot interior	253
Condition of vehicle	179
Direction of indicators	119
Headlamp aim	369
Obligatory lamps	422
Plates securely affixed	253
Service brake condition	309
Suspension	309
Tyre condition	361

## 8 Other licences

- 8.1 As well as the main functions outlined previously in this report the Licensing Team also administers and enforces a wide range of other licences, registrations and permits current numbers of which are outlined below.

Licence type	Number in Force
Marriage Premises	9
Sex shops	1
Second hand dealers	25
Scrap metal sites	30
Scrap metal collectors	3
Street trading consents/licences	45
Pavement licences	7
Animal Activity Licences	20

## 9 Future challenges and changes

- 9.1 There continue to be regular changes to legislation and guidance affecting licensing together with consultations; the summaries of which are detailed below:
- Current study being undertaken on Taxi Licensing in Greater Manchester to inform a plan to make GM the first choice for drivers, vehicle owners and operators. All licence holders have been invited to take part by completing the survey online. In-person sessions are also being held for those who cannot complete online. In-depth Officer interviews are also taking place with Cabinet Member Councillor Elaine Taylor, Chair of the Licensing Committee Councillor Sajed Hussain, Assistant Director of Public Protection Neil Crabtree and the Principal Licensing Officer Nicola Lord.

## 10 Current Projects

- 10.1 Projects underway or due to start in the coming months include:
- Unmet Demand Survey – the Licensing Service have instructed CTS Traffic & Transportation to conduct an Unmet Demand Survey on hackney carriage vehicles. As the number of licences issued for HCV in Oldham are limited to 85, a survey must be carried out every 3-5 years to determine any unmet demand. The results should be received by the end of June, with the findings and any recommendations being brought to the Licensing Committee meeting in October 2025.
  - Review of Licensing IT capabilities to improve the service and experience of applicants and encouraging self-serve functions where possible.

- 11     **Legal Services Comments**
- 11.1   None- Information report
- 12     **Co-operative Agenda**
- 12.1   The licensing process is in place not only to protect the public but also to support and where necessary regulate businesses within the Borough.
- 13     **Environmental and Health & Safety Implications**
- 13.1   None
- 14     **Equality, community cohesion and crime implications**
- 14.1   None
- 15     **Equality Impact Assessment Completed?**
- 15.1   No
- 16     **Key Decision**
- 16.1   No
- 17     **Key Decision Reference**
- 17.1   N/A
- 18     **Background Papers - None**
- 19     **Appendices - None**



## **LICENSING COMMITTEE**

### **Licensing Policy – Taxi & Private Hire**

#### **Report of Executive Member for Housing & Licensing**

Officer contact: Nicola Lord – Principal Licensing Officer

**12<sup>th</sup> June 2025**

#### **Executive Summary**

This report sets out the current position with regards the Clean Air Plan, the related financial support for our licensed trades and how this effects our current emissions policy.

#### **Recommendations**

That Members:

- 1) Note the report; and
  - 2) Approve the proposals
-

## **1. Purpose of the report**

This report sets out the current position with regards the Clean Air Plan, the related financial support for our licensed trades and how this affects our current emissions policy.

## **2. Introduction**

2.1 The Council in its capacity as licensing authority is responsible for the licensing of private hire and hackney carriage drivers and vehicles, and private hire operators.

2.2 Best practice suggests that licensing authorities adopt a single licensing policy in order to unify all its decisions, procedures and conditions as a single source of information for licensees, applicants and interested parties.

2.3 Oldham has had such a policy for a number of years and from time to time it is reviewed in order to keep up with decisions made by the Licensing Committee, revised application procedures, guidance and best practice.

2.4 The Council's vehicle emissions and age policies are important factors for our licence holders in considering investment options and viability.

2.5 Due to the changes and delays to the Clean Air Plan (CAP) for Greater Manchester since work began in 2018, both taxis and private hire vehicles have been continuously affected.

2.6 To support the case for funding and provide assurance it would deliver the changes required, Greater Manchester offered commitments to government that emissions policies would mandate the transition to cleaner vehicles and prevent non-emission compliant vehicles from being licensed in the future.

## **3. Proposals**

3.1 Extend the emissions compliance date to 31 December 2026 for existing vehicle licence holders with non-compliant vehicles.

3.2 Allow existing vehicle licence holders to continue to renew their vehicle licence with the same non-emissions compliant vehicle until the age limit of that vehicle in accordance with the vehicle age policy.

3.3 Extend the age limit for purpose-built hackney carriages and wheelchair accessible private hire vehicles from 15 years to 17 years.

## **4. Background**

4.1 In October 2024 the final CAP submission was made by Greater Manchester to government, and this was accepted in January 2025. However, the government did not agree that all grant funding requested was required to support the taxi and private hire vehicle owners to transition to emission compliant vehicles.

4.2 It did not consider that the evidence supported the ask for £30.5m. The fact that the private hire fleet had achieved around 90% emission compliance across GM without funding support was a likely factor in this decision. However, in relation

to hackney carriages, it considered that financial support was required and therefore provided £8m to support the hackney trade transition its fleet.

- 4.3 Based on the grant levels set out in the Clean Taxi Fund that formed part of the final submission to government, £8m may not be enough to support every single non-emission compliant hackney within GM, as there remain around 1076 hackney carriages that are not compliant with the emission standard.

- 4.4 Our current policy on emission and age are outlined below:

	<b>Hackney Carriage Vehicle</b>	<b>Private Hire Vehicle</b>
<b>Current Age Policy</b>	Upper age limit 15 yrs	Upper age limit 12 years Upper age limit 15 years if wheelchair accessible
<b>Current Emissions Policy</b>	<p>All new to licence vehicles must be Euro 4 (petrol) or Euro 6 (diesel) emissions standard</p> <p>All existing licences must transition to have emissions compliant vehicles attached to them by 31 December 2025</p>	

## 5. **Clean Air Plan & GM – latest position**

- 5.1 Following the settlement from government, the leaders of the 10 GM authorities have considered how best to move forward in the circumstances.

- 5.2 Whilst many districts have had emissions policies in place prior to the work with CAP, the compliance date of 31 December 2025 was approved by all in support of the Clean Air Plan submission. Although government have not provided sufficient funding as part of the CAP to support each non-compliant licence holder, it is still important we continue transitioning our fleets to euro emissions compliant vehicles to:

- provide resilience within our clean air plan
- ensure licensing authorities are operating with DfT Best Practice Guidance which outlines that LAs should implement emissions policies for licensed vehicles
- provides a better foundation for a pathway to transitioning to zero emissions capable vehicles in the future.

- 5.3 Leaders recognise that taxis and private hire vehicles are an important part of the transport network, providing crucial services for many sectors and groups, including some of the most vulnerable and poorer groups in our society. Leaders have expressed a desire to support the industry as much as possible so that it can continue to provide these essential services whilst aligning with clean air objectives.

- 5.4 On 16 December 2024, the Government also announced their intention to consult on a proposal to make all Local Transport Authorities responsible for

taxi and private hire licensing. This was proposed as a way of helping to deal with the issue of large scale out of area working and for local authorities to 'take back control'. Whilst there may be some benefits to such a proposal, it would not prevent licence shopping and so there is a recognition that supporting our trade and the principles of local licensing regimes need to come in the form of significant legislative reform beyond that proposed in the Devolution White Paper. It is understood that this consultation is currently on hold, however it would be pertinent for all GM authorities to consider their response to this proposal in readiness to respond.

- 5.5 It is in this context that Leaders consider that the best way forward at this point in time is not to make any final decisions with regards to the £8m Hackney funding and any support for the private hire trade without further engagement to ensure that funds are spent as effectively as possible. This also presents a timely opportunity to also engage with the trades with regards to the Governments White Paper proposal and to better understand the issues and motivations surrounding out of area working / licence shopping.

## **6. Recommended way forward as endorsed by Leaders**

- 6.1 It is in the context set out above that Leaders discussed a potential way forward, driven by a strong intention that all 10 authorities retain a consistent position with regards to the emissions policy. This would ensure that access to any funds is fair and equitable, and to mitigate against an increased risk of licence shopping between the GM authorities. Taking advice from lead officers in GM, Leaders endorsed the following proposals for consideration in turn by the relevant decision makers in each authority:

1. To deliver a 12-week engagement programme (independently carried out by Arup/Aecom) with the trade, officers and Members across Greater Manchester to inform:
  - How best to allocate the £8m Hackney funding
  - What financial assistance to offer PHV licence holders
  - Why do individuals living within GM choose to licence elsewhere
  - What can be done (if anything) to make being licensed within GM more attractive
2. Launch a campaign, led by GM Mayor Andy Burnham as Chair of the GMCA, to call on the government to take legislative action to stop the out of area issue and allow local authorities to retain control of licensing policy in its own area
3. Extend the emissions compliance date to 31 December 2026
4. Allow exemptions to the emissions policy as follows:
  - Where a district age policy is in effect: To permit the non-emissions compliant vehicle licence holder to have the current maximum age limit on that vehicle



- Where a district age policy is not in effect; to permit non-emissions compliant vehicles up to 31 August 2030 to transition to an emissions compliant vehicle
- 6.2 On 16 April 2025, trade representatives from across Greater Manchester were invited to a round table event hosted by the GMCA Chair to communicate the position that all 10 Leaders had discussed and to officially launch the campaign; 'Backing Our Taxis: Local. Licensed. Trusted'. Representatives from the Oldham trade were in attendance and the proposals were generally well received.
- 6.3 An officer working group has been established led by Sara Todd, Chief Executive of Trafford Council and GM portfolio lead for Taxi and Private Hire Licensing. Danielle Doyle, as Chair of the GM Licensing Manager's Group will attend this meeting.
- 6.4 A Trade representative working group is to be established in May 2025 to help inform the wider review, and engagement with the wider trade will be in via:
  - An online survey
  - In person surveys
  - In depth interviews
- 6.5 In addition to the emissions policy amendment, the committee are asked to consider the following amendments to the vehicle age policies:
  - Extend the upper age limit for purpose-built Hackneys and wheelchair accessible Private Hire vehicles from 15 years to 17 years
  - Extend the upper age limit for non-wheelchair accessible Private Hire vehicles to 12 years
- 6.6 These proposed amendments are made in recognition of the level of financial investment required for purpose-built Hackneys and to encourage investment in wheelchair accessible PHVs to increase the provision available to our residents and visitors
- 6.7 Members may be concerned about the condition of vehicles that are older, and it is important to note that any extension to the vehicle age limit would not affect the requirement to pass the vehicle compliance test carried out by our in-house vehicle examiners, and to comply with the following vehicle licence conditions:
  - 3.1 *The Licensee shall ensure that the vehicle is always maintained in a good mechanical and structural condition and be capable of satisfying the Council's mechanical and structural inspection at any time during the period of the licence.*
  - 3.2 *The interior and exterior of the Hackney Carriage shall be kept in a clean condition by the Proprietor*

3.4 *The Licensee of the vehicle shall: -*

- *ensure fittings and furniture of the vehicle are kept in a clean condition and well maintained and in every way fit and safe for public use;*

6.8 The proposed easements on the vehicle age policies are also due to be considered by the other authorities within GM over the coming weeks.

7. **Legal Comments**

7.1 Under section 57 of the Local Government (Miscellaneous Provisions) Act 1976, the Council can require an applicant for a licence under the Town Police Clauses Act 1847 (in respect of hackney carriages) or the Local Government (Miscellaneous Provisions) Act 1976 (in respect of private hire vehicles and private hire operators) to submit such information as they may reasonably consider necessary to enable them to determine whether the licence should be granted or whether conditions should be attached to any such licence. Any person aggrieved by the refusal to grant him a licence may appeal to the magistrates' court. (A Evans)

8. **Co-operative Agenda**

8.1 Not applicable

9. **Environmental and Health & Safety Implications**

9.1 None

10. **Equality, community cohesion and crime implications**

10.1 None

11. **Equality Impact Assessment Completed?**

11.1 No – not required

12. **Key Decision – No**

12.1 Key Decision Reference - N/A

13. **Background Papers**

13.1 Consultation document

14. **Appendices**

14.1 None



## **Licensing Committee**

### **Licensing Composition of Panels**

#### **Report of Executive Member for Housing & Licensing**

Officer contact: Nicola Lord – Principal Licensing Officer

12<sup>th</sup> June 2025

#### **Executive Summary**

The purpose of this report is to ask Members to appoint the Licensing Panel and Licensing Driver Panel for the 2025-2026 municipal year.

#### **Recommendations**

That Members:

- 1) Note the report;
- 2) Appoint the Licensing Panel and Licensing Driver Panel for the 2025-2026 municipal year and confirm Members to sit on each Panel; and
- 3) Confirm the delegation of Licensing Act and other licensing functions to the Licensing Committee, the Licensing Panel, the Licensing Driver Panel and the Deputy Chief Executive (Place) as detailed in Part 3 of the Council Constitution.

**Licensing Composition of Panels****1 Purpose of the report**

- 1.1 The purpose of this report is to ask Members to appoint the Licensing Panel and Licensing Driver Panel for the 2025-2026 municipal year.

**2 Introduction**

- 2.1 The Council is required by the Licensing Act 2003 to establish a licensing committee consisting of between 10 and 15 members of the Council and all matters relating to the discharge of the Council's Licensing Act functions are referred to the Licensing Committee, which must discharge those functions on behalf of the Council. However as it would be impractical for the Licensing Committee to discharge all Licensing Act functions itself, section 10 of the Act enables the Licensing Committee to arrange for the discharge of any functions exercisable by it by sub committees established by it or by Council officers.
- 2.2 Part 3 of the Council Constitution details the allocation of Licensing Act and other licensing functions to the Licensing Committee, the Licensing Panel, the Licensing Driver Panel and the Deputy Chief Executive (Place). Members are asked to confirm the allocation of responsibilities as detailed in Part 3 of the Constitution.

**3 Composition of Panels**

- 3.1 The composition of panels can be found at Appendix 12.1 to this report. This composition outlines the dates for future Licensing Driver and Licensing Panels to take place in the period June 2025 to May 2026.
- 3.2 Members are required to confirm the Councillors sitting on each panel.

**4 Legal Services Comments**

- 4.1 None- Information report

**5 Co-operative Agenda**

- 5.1 None

**6 Environmental and Health & Safety Implications**

- 6.1 None

**7 Equality, community cohesion and crime implications**

- 7.1 None

**8 Equality Impact Assessment Completed?**

- 8.1 No
- 9 **Key Decision**
- 9.1 No
- 10 **Key Decision Reference**
- 10.1 N/A
- 11 **Background Papers**
- 11.1 None
- 12 **Appendices**
- 12.1 None

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## **COMPOSITION OF PANELS – 2025/26**

### **(a) Licensing Driver Panel (Lab 3/ Lib Dem 1/ Con 1 / OG 1/ ?? 1)**

7 Members to serve on this Panel, with all other Members of the Licensing Committee to serve as substitutes, as required: -

<b>No.</b>	<b>Party</b>	<b>Councillor (7)</b>	<b>Dates of Future Meetings</b>
1.	Lab	Hussain, S	12 June 2025
2.	Lab	Harrison	8 July 2025
3.	Lab	Shuttleworth	2 September 2025
4.	Lib Dem	Bishop	30 September 2025
5.	Con	Byrne	4 November 2025
6.	OG	Chowhan	2 December 2025
7.	??		13 January 2026
			10 February 2026
			3 March 2026
			7 April 2026

### **(b) Licensing Panels**

5 Panels consisting of 3 Members, with all other Members of the Licensing Committee to serve as substitutes, as required: -

#### **PANEL 1**

<b>No.</b>	<b>Councillor (3)</b>	<b>Dates of Future meetings</b>
1.	Hussain S	17 June 2025
2.	Cosgrove	9 December 2025
3.	Bishop	

#### **PANEL 2**

<b>No.</b>	<b>Councillor (3)</b>	<b>Dates of Future Meetings</b>
1.	Byrne	15 July 2025
2.	Wahid	20 January 2026
3.	Nasheen	

#### **PANEL 3**

<b>No.</b>	<b>Councillor (3)</b>	<b>Dates of Future Meetings</b>
1.	Shuttleworth	9 September 2025
2.	Navesey	17 February 2026
3.	Chowhan	

**PANEL 4**

No.	Councillor (3)	Dates of Future Meetings
1.	Harrison	7 October 2025
2.	Hussain A	10 March 2026
3.	Hindle	

**PANEL 5**

No.	Councillor (3)	Dates of Future Meetings
1.	Hussain J	11 November 2025
2.	Adams	14 April 2026
3.	Hamblett	